

Jefferson County

Child Support Agency

Courthouse
311 S Center Ave Rm 219
Jefferson WI 53549
www.jeffersoncountywi.gov/child

TEL: 414/615-2587
FAX: 920/674-7435
TDD: 800/947-3529
email: childsupport@jeffersoncountywi.gov

Dear Participant:

Your child support case in Jefferson County is a NON IV-D case which means that your case is not receiving case management services from the Child Support Agency. Any request for the below listed activities will not be performed until the processing fee has been received from **ONE** of the case parties **OR** an ***** application has been received from one of the case parties.

Process Income Withholding Orders	\$35.00 per request
To Perform an Account Reconciliation (Affidavit or Certification) ...	\$35.00 per year
Reconciliation of a Percentage Expressed Obligation	\$35.00 per year (By court order with Income provided)

***YOU MAY APPLY** For case management services (also known as IV-D services) by filling out the ENCLOSED APPLICATION. (There is NO FEE to apply for IV-D services)

OR

PAY THE \$35 PROCESSING FEE Payment can be in person or by mail in the form of cash, money order, or certified bank check. Payments must be payable to **Jefferson County Child Support Agency** (**PERSONAL CHECKS WILL NOT BE ACCEPTED**). Please direct your questions to (414) 615-2587.

Credit Card payments can be made in person (a fee of \$2.50), or on our website at www.jeffersoncountywi.gov/child (a fee of \$3.00).

JEFFERSON COUNTY CHILD SUPPORT AGENCY
(414) 615-2587

Enclosure: (Application)

Cc: Other Participant

Detach and return with your PAYMENT ONLY

Name: _____
(Please Print)

Court Case Number: _____ (and/or) Pin Number _____

Last 4 digits of your SSN: XXX-XX- _____

Amount Enclosed: \$ _____ **(PERSONAL CHECKS WILL NOT BE ACCEPTED)**

Please mail your payment and coupon to:

Jefferson County Child Support Agency
311 S Center Ave Room 219
Jefferson, WI 53549

NIVD Fee